***Company Letter Head***

Date:

**TO WHOM IT MAY CONCERN**

**LETTER OF AUTHORIZATION / DEMAND**

This letter serves to certify that we have authorized M/s**. Skylark Manpower Consultancy Pvt Ltd**, of License No: B-0863/Chennai/Com/1000+/5/8735/2011, approved by the Ministry of Overseas Indian Affairs, Govt of India, to act as our recruiting agent in India to recruit the following category of India Nationals on our behalf for employment with ***<Company Name>***

|  |  |  |  |
| --- | --- | --- | --- |
| **S/NO** | **CATEGORY** | **NUMBER OF VACANCY** | **SALARY** |
| 1 |  |  | S$ per month |
|  | **Total** |  |  |

Work Permit, however, shall be subjective and conditional to the Government of Singapore approving and granting valid work permits to the selected Indian Nationals.

The terms and conditions for all Indian Nationals selected for appointment will be as per our Company’s Employment agreement conditions attached herewith.

Yours Sincerely,

***<Authorized Person’s Name & Signature>***

***<Company Seal>***